

Privacy Notice

Matt Jackson of Albion Chambers, Broad Street Bristol BS1 1DR

Registration Number ZA171944

1. I am the data controller as the above address. There is no separate data protection officer.
2. I have and will process your data, which is information which can identify you, including (but not limited to) your name & address and including “special category” data as defined by the Data Protection Act 2018, but not including genetic or biometric data. This is for the purpose of providing you with legal services, legal advice and/or advocacy services.
3. In addition to the data that you provide to me I may also obtain information about you from third parties for the purposes of providing you with the services listed above. This can include from publicly available sources, staff who work for Albion Chambers, other legal professionals (who may or may not be qualified lawyers), government bodies or similar sources.
4. I process your data in accordance with the Data Protection Act 2018 and in accordance with the law of England and Wales. I will not transfer your data outside of the EEA unless you ask me to.
5. I retain data for a period of 7 years from the last action I take on your case or from your last instruction, whichever is the later. After that period, I will delete your data unless you have asked me to preserve it.
6. As a result of this processing, you have certain rights. You may seek from me a copy of the data which is held on you. You can also ask me to correct any errors in your data or erase your data if I no longer have any lawful purpose for holding it.
7. You can also ask me to restrict processing of your data and you may, under some circumstances, ask me to stop processing your data. You have the right to ask me to provide a copy of your data that I hold, either to yourself or to a third party. You also have the right to make a complaint to a supervisory authority if you feel I have not acted properly in processing your data. That is the Information Commissioner’s Office.

8. In order to process your data, I must have a lawful purpose in doing so. This will generally be one of the following:
 - a. Performance of legal obligation. This can include my obligation to comply with professional regulation and provide you with a service and tax authorities in respect of my own tax affairs;
 - b. The legitimate interests of my business or a third party, except where this is overridden by your interests or rights;
 - c. Your consent;
 - i. You have the right to withdraw your consent to my processing of your data at any time, though if you do so, it may affect my ability to provide services to you.
 - d. Necessity for the exercise or defence of legal claims; or
 - e. Employment, social security and social protection.
9. In respect of special category data, I will only process your information on the basis of a, c. and d. I do not transfer your data to third countries.
10. I will not share your data with anyone unless it further one of the lawful purposes above. While not an exhaustive list, this can include other lawyers involved in your case, a lawyer in training (on the basis that information is kept confidential), other parties to your case, witnesses, other members of chambers or other chambers, legal authorities where I have an obligation to do so, legal directories or tendering panels for the purpose of professional development, to complaints bodies for the purposes of resolving complaints, to people to whom I am authorised or required by law to do so and to any other person but only with your explicit consent.
11. I will occasionally update this policy. When I do so it will be uploaded to my Chambers website.